**Dates and Deadlines for FY 23 Research and Public Service Project (RPSP) Submissions**

* Deadline for RPSP requests to HED: **September 15, 2021**

* Application packet is available on the HED website: https://hed.state.nm.us/resourcesfor-schools/institutional-finance/research-and-public-service-projects

* No paper submissions are required for FY23. The RPSP Cover Sheet may be signed electronically by the Governing Board or their authorized representative.

* Electronic submissions may be emailed to Loretta Marquez:

Loretta.Marquez@state.nm.us. If there are file size restrictions are encountered, institutions are encouraged to securely transmit via Firefox Send: https://send.firefox.com with Loretta Marquez as the selected recipient.

* HED schedules the RPSP hearings for early-mid October after reviewing the submissions based on the volume of requests and to best accommodate the schedules of the presenters.

**Guiding Principles for FY22 Submissions:**

* Institutions should carefully weigh their requests based on budget realities for FY22. It is likely there will be little to no additional funding for new or expanded RPSPs. All possible sources of funding should be explored before a request for state funding is made.

* RPSPs that specifically address the needs of students and the broader needs of the state due to the COVID-19 pandemic will be prioritized in HED’s recommendations to DFA and LFC.

* It is important to note that the HED recommendation is a first input to the Executive and Legislative recommendations for the FY22 Appropriation Act. While some projects may or may not be funded during the creation of the FY22 budget, HED requires that all projects be submitted for review and will note if any RPSPs were not submitted to the Department when analyzing related legislation during the 2021 session.