

NEW MEXICO HIGHER EDUCATION DEPARTMENT

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GOVERNOR



DR. KATE ONEILL
CABINET SECRETARY

**GEAR UP New Mexico
Time and Effort Sheet**

**Multiple Cost Objective Certification Form
Personnel Activity Report (PAR)**

Employee:

Title:

Federal Program: GEAR UP

CFDA: 84.334S

Reporting Period (quarter): January -March

Fiscal Year: 2019

Cost Objective	Program	Distribution of Time	# of Hours of Time
GEAR UP NM	GEAR UP NM CFDA 84.334S		
	Non-GEAR UP Federal Activities/NMHED Operational		
TOTALS		100%	Hours

I hereby certify this report is an after-the-fact determination of the total activity and actual effort expended for the period indicated, and I have full knowledge of 100% of these activities.

Employee's Signature: _____

Date: _____

Supervisor's Signature: _____

Date: _____